

## HARBOUR VIEW CITIZENS' ASSOCIATION

General Meeting held on 7/2/2021

### Called to Order/Prayer

The meeting was called to order at 3:05p.m. by Sandra Hall. Prayer was said by Carol Harris.

### Apologies

OrianArchat was at another meeting and would be late.

### Amendment/Confirmation of Minutes

Racquel Peet corrected to RAQUEL PEAT

Ethel Peet-Smith corrected to ETHEL PEAT-SMITH

The minutes were confirmed by Raquel Peat and seconded by Beverlyn Wong.

### Financial Report

Michael Murray (treasurer) presented the financial statement and answered questions from the members. It was suggested and agreed on by the membership that an auditor should be appointed to review the financial records. Currently the association has two bank accounts and it was suggested that we maintain only the current account. Raquel Peat thanked Mr. Murray for the information he presented.

Carol Jumpp-Graham enquired about the use of the community centre as an after-care facility and said she had some material she could donate. Sandra Hall explained that there were plans to have different projects at the centre but the main focus now was getting the building completed.

### On-line Registration

Danique Hayden went through the process of registering and paying dues online and gave a demonstration. In response to an enquiry, she said person who did not want to pay online could make payment to Novlet Ralph who would then forward the information to her for updating the online records.

### Constitution

Beverlyn Wong asked for a review of Article 5 of the Constitution. Sandra Hall pointed out that Article 5 had already be discussed in detail at a previous meeting. Ms. Wong was disgruntled about the fact that she was being asked to pay dues when there was no treasurer until recently.

Articles 6 and 7 was read and discussed.

### Voting

Voting could be done either online or in person. The following options are being considered.

- Show of hand(online)
- Drop of ballots and collect later (physical)
- Visit the centre and vote there (physical)

The nomination committee consist of Novlet Ralph, Rohan Brown and Carol Harris. Mrs. Ralph advised that no member of this committee would be seeking office. Danique Hayden said she would recuse herself from access to the nomination forms.

New member, Roxanne Barnaby wanted to know how she could get information on the nominees as she did not know them. Ms. Hayden suggested that each nominee could do a 3-5 minutes presentation on their performance over the past year which would be posted on the group page.

Mrs. Ralph said she had 2 nominees for assistant secretary, namely Prudence Hall and Sharon Dyce. Dr. Degia suggested a google voting method which she will forward to the nomination committee.

#### Cement Company Scholarships

Mrs. Bell-Lewis of Cement Company had advised that theywere offering 3 scholarships to students living in Harbour View. It was suggested that the schools within the community could be contacted to find suitable candidates.

#### Other Matters

Ms. Hayden said she would develop a page for the recording of minutes and financial statements which would only be accessible to members of the association.

Roxanne Barnaby mentioned that there were security issues on her road and Sandra Hall suggested that such issues should be posted on the group page.

Beverlyn Wong said a letter had been sent to the executive from Harbour Drive residents requesting a meeting but to date they have not received a response. Mrs. Hall apologized and said a response would be received by the following day.

Carol Harris made the following suggestions:

1. A term limit should be set for each elected position and at least 2 persons should be nominated for each position.
2. A letter should be sent to United Way of Jamaica seeking help to complete the community centre.

#### Adjournment

The meeting ended at 5:24 on a motion by Carol Harris and seconded by Raquel Peat.